

**Name of the researcher:** Curtly Stevens

**Name of the municipality:** Ekurhuleni Metropolitan Municipality

**Province:** Gauteng

**National Treasury classification:** Category A

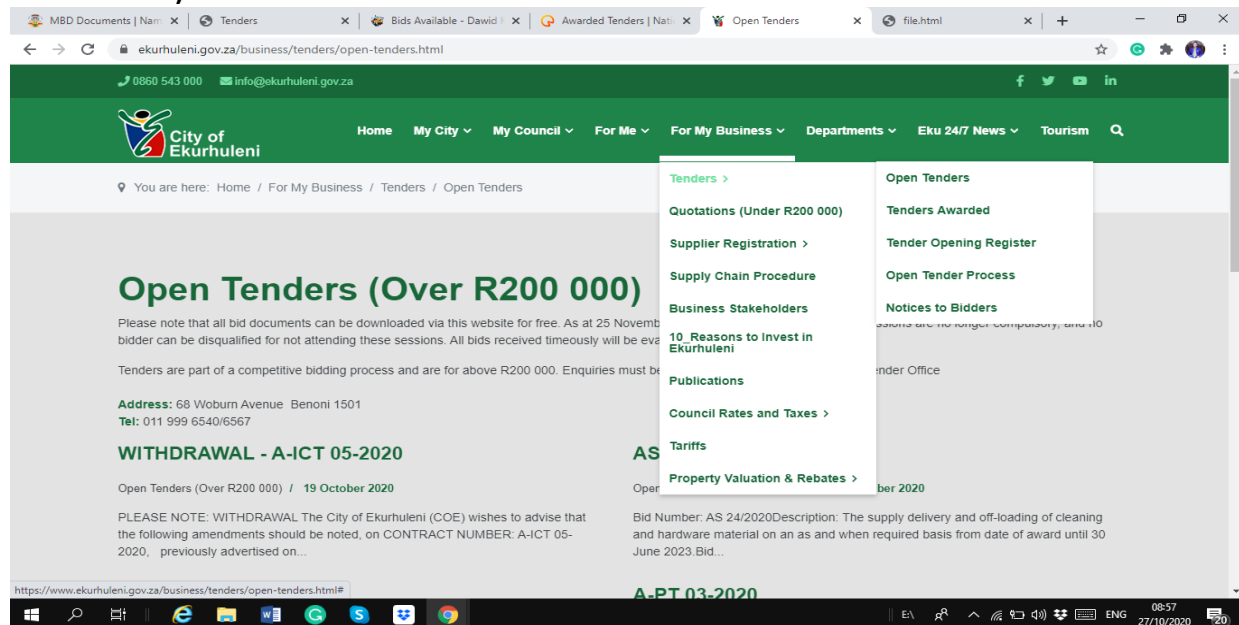
**Population size:** 3 379 104

**Budget:** R149.8 billion (2019/20), and R46.6 billion is allocated for the 2020/21 financial year available at <https://www.ekurhuleni.gov.za/component/easyblog/coe-budget-speech2020.html?Itemid=101#:~:text=8%20billion%2C%20and%20R46.,Revenue%20generated%20internally%20%E2%80%93%20R37.>

1. Does the municipality have a functional website? Does the website have a dedicated page for procurement information, which can be accessed without registration?
  - a. Yes, the municipality has a functional website with a dedicated page for procurement information, and this information can be accessed without registration.
  - b. Yes, the municipality has a functional website but the website has no procurement information or the municipality has a functional website with a dedicated page for procurement information but registration is required to access this information.
  - c. No, the municipality does not have a functional website.

**Answer: A**

**Source:** <https://www.ekurhuleni.gov.za/business/tenders/open-tenders.html> (accessed 27 October 2020)



**Comments:** From 26 October 2020 to 30 October 2020, the Ekurhuleni Metropolitan Municipality had a functional website with a dedicated page for procurement information under the main tab titled 'For my Business'. This particular tab has a dedicated page for tender-related information accessible without registration. For example, under the 'Tenders' tab the public have access to Open

Tenders (over R200 000), information relating 'Tender Awards', a register of all the bidders (Tender Opening Register), an explanation of the open tender process and finally a tab dealing with Notice to Bidders. Note, the Notice to Bidders comprises of generally notices informing bidders of the cancellation of tenders.

**2. Does the municipality publish tender notices?**

- a. Yes, the municipality publishes tender notices and the list of tender notices seems complete.
- b. Yes, the municipality publishes tender notices but the list of tender notices has obvious gaps or the list seems incomplete.
- c. No, there are no tender notices on the municipality's website.

**Answer: B**

**Source:** <https://www.ekurhuleni.gov.za/business/tenders/open-tenders.html> (accessed 27 October 2020).

**Comments:** Under the 'Open Tender tab', the municipality published tender notices. However, tender notices only for certain months namely, June, August, and September 2020 were available. Thus, the list of tender notices upon review had obvious gaps and seemed incomplete since for the period under review (1 September 2019 – 31 August 2020), no tender notices dating back to 1 September 2019 was accessible on the municipality's website, as from 27 October 2020.

**3. Does the municipality publish tender specifications for tender notices on its website, can they be downloaded free of charge?**

- a. Yes, the municipality publishes tender specifications on its website, which are downloadable free of charge.
- b. Yes, the municipality publishes tender specifications, which are downloadable free of charge but only for some tender notices or the municipality publishes tender specifications but it imposes a cost to access the specifications.
- c. No, the municipality does not publish tender specifications.

**Answer: A**

**Source:** <https://www.ekurhuleni.gov.za/business/tenders/open-tenders/5555-a-pt-03-2020.html> (accessed 27 October 2020).

**Comments:** All tender notices on the municipality's website, albeit incomplete, had tender specifications. The tender specifications for tender notices can be downloaded free of charge. It is available as an attached document. See for example pages 106-127 of CITY OF EKURHULENI TRANSPORT AND FLEET MANAGEMENT CONTRACT NUMBER: A-PT 03-2020 for the Scope of Work – also known as specifications available at <https://www.ekurhuleni.gov.za/component/fileman/?view=file&routed=1&name=Final%20Bid%20Document%20-%20A-PT%2003-2020.pdf&container=fileman-attachments> (accessed 27 October 2020).

**4. Does the municipality publish the name of companies or individuals who win tenders on its website? Does it do so on time (i.e. within five working days after the award)?**

- a. Yes, the municipality publishes information about who wins tenders within five working days.

- b. Yes, the municipality publishes information about who wins tenders but after five working days or the list of names of companies or individuals who won the tender has obvious gaps or seems incomplete.
- c. No, the municipality does not publish information about who wins tenders.

**Answer: B**

**Source:** <https://www.ekurhuleni.gov.za/business/tenders/tenders-awarded.html> (accessed 27 October 2020).

Title	Created Date	Hits
Bids Awarded August and September 2020	06 October 2020	Hits: 696
Bids Awarded July 2020	11 August 2020	Hits: 1886
Bids Awarded June 2020	14 July 2020	Hits: 2011
Bids awarded March 2020	04 April 2020	Hits: 3709
Bids Awarded for February 2020	04 March 2020	Hits: 2194
Bids Awarded for January 2020	05 February 2020	Hits: 2742
Bids Awarded for December 2019	06 January 2020	Hits: 2663
BIDS AWARDED FOR THE MONTH OF NOVEMBER 2019	05 December 2019	Hits: 2123
Bids Awarded for October 2019	05 November 2019	Hits: 2372

**Comments:** The Municipality's webpage has a tab for 'Tenders awarded', and as of 27 October 2020, information about who won the tenders was only published on the municipality's website after 5 working days. See for example, the bids awarded in July 2020, only appeared on the municipality's website 11 August 2020 (The date when the file was created). Tender awards were not published individually on the municipality's website, but published monthly, collectively.

**5. Do tender specifications remain accessible on the website after the contract has been awarded for the duration of the contract?**

- a. Yes, the tender specifications remain accessible on the website after the contract has been awarded for the duration of the contract.
- b. Yes, the tender specifications remain accessible on the website after the contract has been awarded but not for the entire duration of the contract or not all tender specification information remains accessible on the website for the entire duration of the relevant contracts.
- c. No, the tender specifications are removed after the award of the contract or the municipality does not publish tender specifications.

**Answer: C**

Source: <https://www.ekurhuleni.gov.za/business/tenders/open-tenders.html> (accessed 27 October 2020).

Reference	Description	Start Date	Contractor
A-WMS 08-2019	The appointment of service providers for the management and rendering of the comprehensive refuse removal services including street and public transport facilities (taxi ranks) cleaning, sweeping, litter picking, refuse collection, removal of illegally dumped waste, education and awareness and recycling services within the specified boundaries of Alberton and Germiston Customer Care Centre Areas from date of award until 30 June 2022	August-20	TPT Trading and Projects Pty Ltd,
SRAC 03/2020	The appointment of a contractor for the construction of a recreation centre in Reiger Park due insufficient funds	September-20	Cancelled
A-WS-02 2020	Appointment of Contractors for the upgrading, refurbishment and decommissioning of water and sewer pump station within the various regions of the City of Ekurhuleni on an as and when required basis from date of award until 30 June 2022	September-20	Leloba Bright Trading (Pty) Ltd,
A-WS-02 2020	Appointment of Contractors for the upgrading, refurbishment and decommissioning of water and sewer pump station within the various regions of the City of Ekurhuleni on an as and when required basis from date of award until 30 June 2022	September-20	RR Engineering Services (Pty) Ltd,
A-WS-02 2020	Appointment of Contractors for the upgrading, refurbishment and decommissioning of water and sewer pump station within the various regions of the City of Ekurhuleni on an as and when required basis from date of award until 30 June 2022	September-20	Beyond DMC JV
A-WS-02 2020	Appointment of Contractors for the upgrading, refurbishment and decommissioning of water and sewer pump station within the various regions of the City of Ekurhuleni on an as and when required basis from date of award until 30 June 2022	September-20	Sebushi Somo Construction and Projects,
A-WS-02 2020	Appointment of Contractors for the upgrading, refurbishment and decommissioning of water and sewer pump station within the various regions of the City of Ekurhuleni on an as and when required basis from date of award until 30 June 2022	September-20	Good Example Trading and Projects 197 J/V Rafuni,
A-WS-02	Appointment of Contractors for the upgrading, refurbishment and decommissioning of water and sewer pump station	September-	Mzansi Water/Water

**Comments:** As early reported, all tender notices which include bid specifications for June – September 2020, albeit incomplete, appeared under the tab ‘Open tenders’. However, the specifications for the awarded tenders was removed from the municipality’s website. For example, a tender awarded in August and September 2020, (A-WS-02 2020) - Appointment of Contractors for the upgrading, refurbishment and decommissioning of water and sewer pump station - specifications no longer appeared on the municipality’s website. See at <https://www.ekurhuleni.gov.za/business/tenders/open-tenders.html> (accessed 27 October 2020).

## 6. Does a municipality publish the price of the contract?

- Yes, the municipality publishes the price of the contract.
- Yes, the municipality publishes the price of the contract but does not seem to publish the price of contracts for all tenders
- No, the municipality does not publish the price of the contract.

**Answer: C**

Source: <https://www.ekurhuleni.gov.za/business/tenders/tenders-awarded/5519-bids-awarded-july-2020.html> (accessed 27 August 2020).

**Comments:** No information – price of the contract of awarded tenders - are provided on the municipality’s website. Only information of successful bidders is provided.

## 7. Does the municipality publish any information on how the project will be implemented, for instance, timelines and deliverables, otherwise known as service delivery agreements or implementation plans?

- Yes, the municipality publishes information on how the project will be implemented.
- Yes, the municipality publishes information on how the project will be implemented, but the list of service delivery agreement or implementation plans has obvious gaps or the list seems incomplete.

- c. No, the municipality does not publish information on how the project will be implemented.

**Answer: C**

**Source:** <https://www.ekurhuleni.gov.za/business/tenders/tenders-awarded/5519-bids-awarded-july-2020.html> (accessed 27 October 2020).

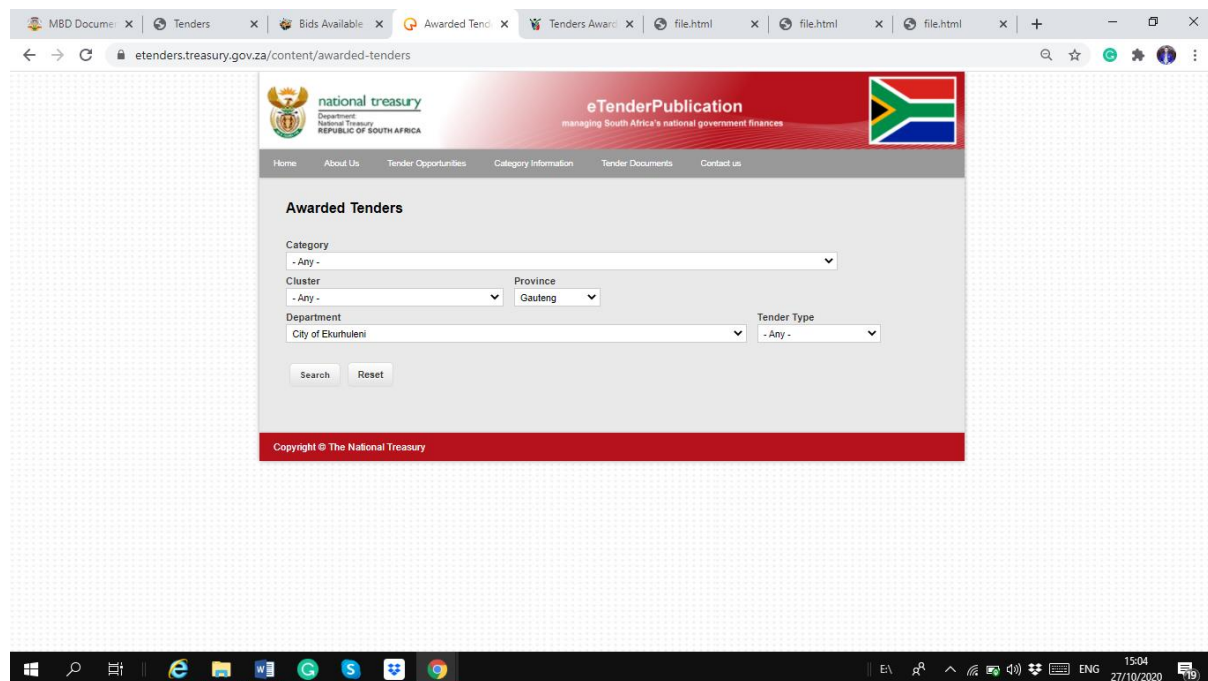
**Comments:** No information on how a specific project will be implemented was available on the municipality's website. Only information dealing with the successful bidders was available.

**8. Does the municipality publish procurement information on both its website and the eTender portal?**

- a. Yes, the municipality publishes procurement information on both its websites and the eTender portal.
- b. Yes, the municipality publishes procurement information on both its website and the eTender portal but the information on these two platforms does not correspond.
- c. No, the municipality only publishes procurement information on either its website or the eTender portal.
- d. No, the municipality does not publish procurement information on either its website or the eTender portal.

**Answer: C**

**Source:** <https://etenders.treasury.gov.za/content/awarded-tenders>



**Comments:** The municipality only published procurement information on its website at <https://www.ekurhuleni.gov.za/business/tenders/tenders-awarded.html#> No procurement information was available on the eTender portal of the National Treasury, as at 27 October 2020.

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**General assessment:**

a) What is your overall impression on how easy it is to navigate the municipal website to find procurement information? The Municipality's website is fairly easy to navigate, especially with all procurement information accessible under one tab 'Tenders'. I would score the municipality 6/10.

b) Any tips on how the municipality could improve citizens' access to procurement information on its website?

There are a number of ways in which the municipality could improve access to procurement information. For example, the municipality could make available all bid specifications for awarded tenders. In other words, apart from releasing a list of successful bidders, the municipality must make accessible all bid specifications and service delivery agreements. This information must be accessible under one folder.

c) Are there any best practices in the municipality which can be shared with other municipalities?

None.

d) Are there any other issues that caught your attention when undertaking the assessment? On the publication of successful bidders, it is interesting to note that the municipality did not publish who won a particular tender within five working days after the award of the tender. On the contrary, the municipality released monthly reports for successful bidders.

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